

May 17, 2011

Incoming Seniors:

The Charger Yearbook will continue to publish senior photos in color for next year's book. The staff wants everyone's picture to turn out well and to ensure that you look great here are a few guidelines to follow:

DEADLINE for submission is **December 1, 2011.**

Please feel free to submit them as soon as you get them to avoid forgetting. We need them well enough in advance to organize them.

SUBMISSION OPTIONS:

- **Email:** You may submit them by emailing them to the yearbook adviser, hallcs@mps.k12.mi.us
- **Online:** Uploading them to the Herff Jones eShare website. Go to the DHS website, and choose the option that says "Share your photos with yearbook staff by uploading here"
- **CD or Flash Drive**
- **Hardcopy:** Drop off a printed copy of the photo with your name to the main office or room 218

RESPONSIBILITY: *While many photographers will submit the photo to our office, it is YOUR responsibility to make sure that it is done. If submitted via email, a confirmation email will be sent.*

REQUIREMENTS:

- Color or black and white: The book will be all color, but the option is yours to run a photo in black and white
- Pose: Must be a frontal pose
- Orientation: Must be oriented portrait, not landscape
- Resolution: If submitting electronically, photos must be at least 300 dpi

Attached are brochures from local photographers, but we will accept photos from any photographer.

BABY PHOTOS: We also welcome baby pictures for the book. The deadline is also December 1. Please identify yourself clearly on the backside of the photo.

Any questions? Please call Mrs. Cammie Hall at 923-5394.

*All photos submitted will be screened for appropriate content.